



BAY COUNTY BUILDERS' SERVICES DIVISION

REQUIREMENTS FOR DEMOLITION PERMIT

- 1. Complete Application for Building Permit (Form B03)
2. Development Order
3. Legal description/Parcel ID#
4. Site plan & Floor plan of structure to be demolished
5. Asbestos removal contractor (if applicable)
6. Received handout (I01)
7. Structures under 500 sq. ft. \$ 50.00
8. Structures 500 sq. ft. and up \$100.00
9. Pollutant storage tank \$ 35.00

If a well is on-site, Northwest Florida Water Mgt. Division's Permitting and Enforcement department must be notified at 850-539-5999.

10. (Initial on line at left)

Applicant's Signature

Date

Phone #

Cell #

E-mail

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other government entities such as water management districts, state agencies, or federal agencies.



Bay County Builders Services
 840 W. 11th ST.
 Panama City, FL 32401
 850-248-8350 Fax: 850-248-8384

Master Permit # _____
 Date: _____

APPLICATION FOR BUILDING PERMIT
Code in effect 6th Edition Florida Building Code

OWNER'S NAME: _____ Phone #: _____
 Address: _____

PROJECT ADDRESS: _____ Parcel ID _____
 Proposed use of site: _____
 Commercial Projects, please list name of business: _____

CONTRACTOR'S NAME: _____
 Address: _____
 Contact Phone #: _____ Cell #: _____ E-mail: _____
 State License #: _____ Competency Card: _____

INTENDED OCCUPANCY:

- Public Lodging Establishment* Single Family Residence Commercial

BUILDING INFORMATION:

- Residential Commercial Valuation of Work: \$ _____

- New Addition Alter/Repair Other: _____

Number of Stories _____ Number of Units _____ Square Ft. – U.R.: _____
 Square Ft. – H/C: _____

- | | | |
|------------------------|---------------|--------------|
| Single Family | Dock/seawall | Windows |
| Duplex | Storage | Doors |
| Multi-Family | Demolition | Vinyl Siding |
| Garage/Carport | Swimming pool | Shutters |
| Other (describe) _____ | | |

***Pursuant to Fla. Stat. §509.013, public lodging establishment means any unit, group of units, dwelling, building, or group of buildings within a single complex of buildings which is rented to guests more than three times in a calendar year for periods of less than 30 days or 1 calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests. Included in this definition are vacation rentals.**

A change of occupancy or use of a building may require the owner to make application to the Building Official and obtain the required permit for the new occupancy.

BONDING COMPANY: _____

Address: _____

City, State & Zip Code: _____

ARCHITECT'S/ENGINEER'S NAME: _____

Address: _____

City, State & Zip Code: _____

MORTGAGE LENDER'S NAME: _____

Address: _____

City, State & Zip Code: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, AIR CONDITIONERS, and etc.

NOTICE: Bay County Builders' Services Division does not have the authority to enforce deed restrictions or covenants on properties. You are advised to check for any restrictions that may affect your property.

For improvements to real property with a construction cost of \$2,500 or more, a certified copy of the Notice of Commencement is required to be submitted to Builders' Services when application is made for a permit or the applicant may submit a copy of the Notice of Commencement along with an Affidavit attesting to its recording. A certified copy of the Notice of Commencement must be provided to Builders' Services and posted on the jobsite before the first inspection can be performed.

The enforcing agency shall require each building permit for the demolition or renovation of an existing structure to contain an asbestos notification statement which indicates the owner's or operator's responsibility to comply with the provisions of Section 469.003, *Florida Statutes*, and to notify the Department of Environmental Protection of his or her intentions to remove asbestos, when applicable, in accordance with state and federal law.

IMPORTANT: The building permit is valid as long as there is construction progress and an approved inspection is recorded within each 180 days (6 months) period.

Owner/Agent/Contractor Affidavit

I certify that all statements, drawings, and other information submitted on and with this application are true and correct and that all work will be done in compliance with all applicable laws. I further certify that I have reviewed the applicable regulations associated with the proposed construction and intended use. I understand that the submittal of incorrect information or any changes which vary from the approved plans will result in the revocation of this permit.

(Signature of Owner) Date

(Signature of Contractor) Date

(Signature of Notary Public – Stamp or Seal) Date

(Signature of Notary Public – Stamp or Seal)Date

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other government entities such as water management districts, state agencies, or federal agencies.

ATTENTION! ATTENTION! ATTENTION!

Property Owners, Property Managers, General Contractors, Demolition Contractors and A & E Consultants

If you are renovating or demolishing a commercial, industrial or government owned building or residential structures with more than four units, the Federal EPA regulations concerning asbestos apply to your project. These are the asbestos rules in the National Emission Standards for Hazardous Air Pollutants (NESHAP), 40 CFR 61, Subpart M. Your obligations to comply with these regulations are not satisfied by meeting the requirements of the local building official to obtain a building or demolition permit.

Asbestos regulations require:

- * Thoroughly inspect the building for the presence and types of asbestos containing material before commencing renovation or demolition work. In Florida, a Florida Licensed Asbestos Consultant must conduct the inspection. This is not a Phase I Environmental Assessment.
- * Provide written notice of any demolition, even if there is no asbestos in the structure, to the Florida Department of Environmental Protection at least 10 working days before beginning demolition. A Florida Licensed Demolition or Construction contractor must perform this demolition.
- * Remove regulated asbestos containing materials before commencing work that could disturb the asbestos containing material. A Florida Licensed Asbestos Contractor must do this work.
- * Provide written notice of asbestos removal projects to the Florida Department of Environmental Protection at least 10 working days before beginning asbestos removal.

Who is responsible for compliance?

These regulations apply to the owner or operator of a demolition or renovation activity. This includes the property owner, property manager, consultant, general contractor or prime contractor or subcontractor. Do not assume that one of the other parties has completed these requirements. Ask to see a copy of the asbestos survey and submitted notification form.

What are the costs on Non-compliance?

Each of the parties found to be responsible for non-compliance is subject to penalties as high as \$10,000 per day per violation.

Disturbing asbestos containing materials without using the required removal and disposal methods may necessitate expensive cleanup.

The project may be delayed until the asbestos survey, notification and asbestos removal are completed.

Be Aware!

Completion of your city or county building permit application does not satisfy the NESHAP notification requirements. You must complete and submit the FDEP Notice of Asbestos Renovation or Demolition. A copy of this form with instructions is included. Mail the completed form to Dept. of Environmental Protection, Panama City Branch Office, 2353 Jenks Avenue, Panama City, Florida 32405.

Additional Information

Contact the Asbestos Inspector for the Panama City Branch Office at (850)872-4375 ext. 108 if you have any questions regarding asbestos regulations, surveys, asbestos removal or properly completing the notification form.