



CCCL ELEVATION CERTIFICATE

BAY COUNTY BUILDERS' SERVICES DIVISION

This certificate is required by section 3109 of the Florida Building Code for habitable structures built seaward of a coastal construction control line to ensure the lowest horizontal structural member of such structures is located above the local one-hundred-year storm elevation as published in the Florida Department of Environmental Protection's document titled, "[One-Hundred-Year Storm Elevation Requirements for Habitable Structures Located Seaward of a Coastal Construction Control Line](#)". The elevation of the lowest horizontal structural member is to be shown in relation to National Geodetic Vertical Datum (N.G.V.D., 1929). **Note: The required elevation between range monument R1 – R91 is 17.4 feet; and between R128 – R144 the elevation is 17.1 feet.**

NOTICE: As part of the permit process and upon placement of the lowest horizontal structural member, the applicant shall submit to the building official certification of the elevation of the lowest horizontal structural member of the lowest floor as built in relation to National Geodetic Vertical Datum (N.G.V.D.). Said certification shall be prepared by or under the direct supervision of a registered land surveyor or professional engineer or architect and certified by the same and be submitted prior to commencing any addition work. Any work undertaken prior to submission of the certification shall be at the applicant's risk. The building official shall review the submitted elevation data, and any deficiencies found shall be corrected by the permit holder immediately and prior to any further work being permitted to proceed.

SECTION A Property Information	
PROPERTY OWNER'S NAME	
STREET ADDRESS (Including Apt., Unit, Suite and/or Bldg. Number) OR P.O. BOX NUMBER	
OTHER DESCRIPTION (Lot and Block Numbers, etc.)	PARCEL ID NO.
CITY STATE ZIP CODE	

SECTION B: One-Hundred-Year Storm Elevation Design Construction Information
1. Pursuant to the above document (One-Hundred-Year Storm Elevation Requirements), or site specific determination from D.E.P., the bottom of the lowest horizontal structural member must be located at or above _____ feet NGVD or NAVD (circle one).
2. The bottom of the lowest horizontal structural member of the building is designed at _____ feet NGVD or NAVD (circle one).
3. Control elevation reference mark used: Benchmark ID _____ BM elevation: _____ feet NGVD or NAVD (circle one).

SECTION C Certification: to be completed after placement of lowest horizontal structural member
This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information and be submitted to and approved by the building official prior to commencing any additional work.
I certify that the information in Sections A, B, and C on this certificate represents my best efforts to interpret the data available.
CERTIFIER'S NAME LICENSE NUMBER
TITLE COMPANY NAME
ADDRESS CITY STATE ZIP CODE
SIGNATURE DATE TELEPHONE
COMMENTS: _____ _____ _____ _____
Affix Seal

Coastal Control Line/V Zone Certification

As design professional responsible for the foundation of the structure located at (address) ,

I understand that it is located seaward of the coastal construction control line established by Florida Department of Environmental Protection and subject to compliance with section 3109 of the Florida Building Code. I also understand that if located in a V zone as established by FEMA flood maps, the design must comply with the most stringent standards of each requirement. When seaward of the CCCL, section 3109 FBC requires the lowest horizontal structural member to be at or above the [One-Hundred-Year Storm Elevation Requirements for Habitable Structures Located Seaward of a Coastal Construction Control Line](#) as determined and published by Florida DEP, or otherwise a site specific elevation determination by DEP can be requested according to section 3109.3 FBC. If the structure is located in a V flood zone, it must also comply with the V zone requirements and must comply with section R322.3 of the Florida Residential Code or section 1612 of the Florida Building Code. Certification of compliance is required by code for all scenarios noted. The certification is to be provided prior to permit issuance that the design is in accordance with section 3109 Florida Building Code, and as applicable, section R322.3 Florida Residential Code or section 1612 of the Building Code. Bay County has a one foot freeboard requirement also. There are three elements required for compliance.

1. Prior to permit issuance: A certification statement from the design professional that the design is in accordance with section 3109 FBC, and as applicable if in a V zone, section R322.3 of Florida Residential Code or section 1612 Florida Building Code (this document).
2. An under construction elevation certificate from a Florida licensed surveyor after placement of lowest horizontal structural member and prior to vertical construction even if in an X zone.
3. A final elevation certificate from a Florida licensed surveyor even if in an X zone.

Certification Statement:

As design professional responsible for the foundation of the structure noted above, I (licensed design professional), _____ hereby certify that the construction drawings are in accordance with section 3109 Florida Building Code and as applicable, section R322.3 Florida Residential Code (plus 1 foot freeboard) or section 1612 Florida Building Code. When located in a V zone, I understand that any walls located below the required elevation may only be used for building access, parking of vehicles, or low cost storage only and must be designed to break away. No mechanical, electrical, gas, or plumbing may be mounted on or penetrate break away walls. I have read and designed according to the code sections noted above and understand that any violations could be very costly to be corrected.

Design professional to seal and date	Certifier's Name _____
	License Number _____
	Title _____
	Company Name _____
	Address _____
	City _____ State _____ Zip Code _____
	Signature _____ Date _____
	Telephone _____